

Decision Writing Workshop description

The objectives of this 2 day workshop are to enable participants to:

1. bring a reader-oriented perspective to writing decisions
2. organize and revise decisions to enhance logic and flow
3. write clear, concise and coherent decisions
4. gain confidence in decision writing within their tribunal context

The workshop introduces the elements of a good decision and tracks those elements from opening to conclusion with discussion and re-writing exercises. Over the course of the two days, participants will re-write a “bad” decision and make it a “good” decision. The workshop deals with various writing, grammar and punctuation issues that impact clarity and flow. The workshop also discusses the importance of reasons and give participants some guidance on writing decisions that will stand up to judicial scrutiny for sufficiency of reasons. Participants will have homework for the evening between the two days. Participants may receive individual feedback on one of their own decisions.